

## CUMBRIA INDUSTRIAL HISTORY SOCIETY

### RULES

1. The Society shall be called 'THE CUMBRIA INDUSTRIAL HISTORY SOCIETY'
2. The objects of the Society shall be:
  - (a) to encourage interest and research in the industrial history of Cumbria and adjacent areas;
  - (b) to further public knowledge and education in local industrial history by means of programmes of meetings and other events, by publication of results of research and providing a forum for discussion;
  - (c) to record the changing industrial scene with special attention to the relics remaining from the past.
3.
  - (a) The income and property of the Society shall be applied solely towards the promotion of the Society's objects as set out in Rule 2.
  - (b) No member may receive any benefit in money or in kind from the Society other than repayment of out-of-pocket expenses.
  - (c) No member may acquire or hold any interest in the property of the Society.
  - (d) No member may have a financial interest in the supply of goods and services to the Society.
4.
  - (a) Membership shall be open to all persons interested in the objects of the Society.
  - (b) Membership shall be by payment of an annual subscription.
  - (c) The amount of annual subscription to be paid each year shall be determined by the Committee.
  - (d) Members shall receive free of charge one copy of any newsletter or journal published by the Society.
  - (e) It is a condition of membership of the Society that personal data furnished to the Society and necessary for the execution of its aims may be held on a computer and used for Society purposes only. Our membership data list records: names, postal and email addresses and telephone numbers that you provided on your membership application. Information regarding subscriptions, when and how paid, when and how contact has been made and joining information is also kept.

This data is used solely for the purpose of communicating with you regarding your subscription and sending periodic publications. Additionally, members may request to receive information about news and events that we have heard about, and to circulate requests for information that have been sent to us by researchers. We will not send you anything which is not relevant to the objects of the Society.

The data is stored in password protected files on the computers of limited number of officers who, by virtue of their roles in the Society, have need of it. Membership data is not shared with any person or organisation outside the Society and will not be without your express consent. Data is kept only for so long as it has relevance to the Society. You have the right to request a copy of all the data held and to instruct as to how and when the Society communicates with you. You can request that the Society does not send you any or particular communications with the exception that the Society is legally required to advise you of the Annual General Meeting.
  - (f) Members wishing to resign from membership shall give written notice to the Membership Secretary.

5. (a) The Society, by resolution of a General Meeting, may appoint a President and one or more Vice-Presidents.

(b) The President shall be an ex-officio member of the Committee.

(c) The Society, by resolution of a General Meeting, may appoint Honorary Members in recognition of special achievements in relation to the objects of the Society.

6. (a) Management of the Society shall be vested in a Committee consisting of a Chairman, Vice-Chairman, Secretary, Treasurer, Membership Secretary, Editor, Publicity Officer, Website Manager and three ordinary members,

(b) The Committee shall be elected by members of the Society at the Annual General Meeting.

(c) The Committee shall have power to co-opt members on to the Committee to fill any casual vacancy occurring or up to a total of three additional members for any specific purpose. The term of office of all co-opted members shall cease at the Annual General Meeting following their appointment.

(d) The Committee shall have power to set up sub-committees as may be required for the running of the Society. Additional members may be appointed onto sub-committees. The chairman of each subcommittee shall be an ex-officio member of the Committee.

(e) The Committee shall meet at least three times a year.

(f) The attendance of at least 50% of the Members of any committee or sub-committee shall be necessary to provide a quorum.

7. (a) The Annual General Meeting shall be held in Cumbria during the first half of each year.

(b) All members shall receive at least 14 days notice of the Annual General Meeting together with an agenda and an audited statement of accounts for the immediately preceding financial year.

(c) Nominations for election to the Committee shall be notified in writing to the Secretary by the proposer and seconder before the commencement of the Annual General Meeting. The nomination shall include the consent of the member to stand for election. If necessary, and at the discretion of the Chairman, nominations may be taken from the floor at the Annual General Meeting.

(d) The quorum for a general meeting of the Society shall be the lesser of 25 members or one tenth of the membership.

8. (a) The Treasurer shall keep the accounts of the Society which shall be audited before a statement is presented for approval at the Annual General Meeting.

(b) One or more auditors as required shall be appointed each year at the Annual General Meeting.

(c) A bank account shall be opened by the Treasurer in the name of the Society. Any two of the designated officers, acting in conjunction, shall be required as signatories for the purpose of that account.

(d) The financial year of the Society shall end on each 31st December.

9. (a) A Special General Meeting of the Society may be called by the Committee or must be summoned within 42 days if a request is made in writing by not less than 20 members of the Society.

(b) All members of the Society shall receive at least 14 days notice of a Special General Meeting together with an agenda stating the purpose for which the meeting has been called. Such meetings may only deal with the specific items detailed in the agenda.

10. The Rules of the Society shall not be altered or added to except by resolution passed at a general meeting with the support of two-thirds of the members present.

11. (a) The Society may at any time be dissolved by a resolution passed by a two-thirds majority of the members present at a general meeting called for that purpose.

(b) The assets remaining after satisfying all debts and liabilities of the Society shall be disposed of as follows:

(i) all historical documents and records of the Society to be donated to the Cumbria County Record Office:

(ii) any artefacts to be donated to local public museums;

(iii) any financial assets to be donated to an appropriate local historical charity.

12. (a) The Society shall not be responsible for any loss or injury, however sustained, by any member or visitor in any activity of the Society.

All persons taking part in the activities of the Society will be held to have accepted this rule and the onus for acquainting visitors with it rests upon the members inviting them.

(b) Membership of the Society implies acceptance of the Rules of the Society.

These Rules were adopted by the Society at the first Annual General Meeting in Keswick on 31st May 1986, amended at an Annual General Meeting held on 25th April 1992, at an Annual General Meeting held on 24th April 2010, at an Annual General Meeting held on 18th April 2015 and at an Annual General Meeting held on 27<sup>th</sup> April 2019.